

# SHEFFIELD CITY COUNCIL

## EXECUTIVE FUNCTIONS DECISION RECORD

The following decisions were taken on Wednesday 21 June 2017 by the Cabinet.

Date notified to all members: Wednesday 28 June 2017

The end of the call-in period is 4:00 pm on Tuesday 4 July 2017

The decision can be implemented from Wednesday 5 July 2017

### **Item No**

### **8. COMMISSIONING ADULT LEARNING IN COMMUNITY SETTINGS**

8.1 The Executive Director, People Services submitted a report outlining a proposal for the commissioning of a refreshed framework of adult learning activities across Sheffield.

8.2 **RESOLVED:** That Cabinet:-

- (a) approves the development and agreement of the procurement strategy for a refreshed framework of adult learning providers equipped to deliver accredited and non-accredited learning activity across the City, to include the necessary due diligence and quality checks; and
- (b) delegates authority to the Executive Director, People Services, in consultation with the Interim Director of Finance and Commercial Services and the Director of Legal and Governance to:
  - commission the framework in accordance with the agreed procurement strategy;
  - negotiate and agree terms of the Adult Education Budget (AEB) funding and complete all necessary documentation in relation to it and for its utilisation for the purpose of the provision of adult learning by the organisations on the framework for delivery in community settings for the academic year 2017/18; and
  - negotiate and agree terms of the engagement with the adult learning providers on the framework and complete all necessary documentation on the commissioning for the framework.

### **8.3 Reasons for Decision**

8.3.1 The development of the revised new framework will enable the Council to effectively continue to meet its statutory duties with regard to the provision of adult learning in the City, as outlined in the report. It will provide for the Council to commission third party providers to deliver adult learning in their communities to a

defined standard which meets the Council's requirements.

#### **8.4 Alternatives Considered and Rejected**

8.4.1 In consultation with the Council's Commercial Services, a waiver of Contract Standard Orders which would allow an extension of the current framework with existing suppliers was considered to be inappropriate for this service because the existing framework for the delivery of Adult Community Learning (ACL) was due to expire on 31 July 2017 and there was a requirement to re-procure the service in a way which was compliant with domestic and EU procurement legislation. Therefore, the development of a revised new framework was required.

#### **8.5 Any Interest Declared or Dispensation Granted**

None

#### **8.6 Reason for Exemption if Public/Press Excluded During Consideration**

N/A

#### **8.7 Respective Director Responsible for Implementation**

Jayne Ludlam, Executive Director, People Services

#### **8.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Economic and Environmental Wellbeing

### **9. BUDGET OUTTURN REPORT 2016/17**

9.1 The Acting Executive Director, Resources submitted a report providing the month 12 monitoring statement on the City Council's Revenue and Capital Budget for 2016/17.

9.2 **RESOLVED:** That Cabinet:-

- (a) notes the updated information and management actions provided by the report on the 2016/17 Revenue Budget Outturn;
- (b) reviews and considers for the approval the Business Case submission contained in Appendix 7 of the report;
- (c) notes the recommendation of the Acting Executive Director, Resources that, as Statutory Finance Officer (s151 Officer), the reserve is returned to the minimum recommended level of £12.6m or approximately 3% of net revenue expenditure during 2017/18;
- (d) approves the proposal to un-earmark and transfer £2.9m of the uncommitted New Homes Bonus reserve to the General Fund balance to achieve the recommended position;

- (e) in relation to the Capital Programme:-
  - (i) approves the proposed additions to the Capital Programme, listed in Appendix 8.1 of the report, including the procurement strategies, and delegates authority to the Interim Director of Finance and Commercial Services, or nominated officer, as appropriate, to:-
    - (A) award the necessary contracts following stage approval by Capital Programme Group and;
    - (B) determine procurement strategies in relation to the S106 Parks Programme Additional Agreements;
  - (ii) approves the proposed variations, deletions and slippages in Appendix 8.1 of the report;
  - (iii) approves the capital grant award, detailed in Appendix 8.3 of the report;
  - (iv) approves the acceptance of the grant with the conditions detailed in Appendix 8.4 of the report;
  - (v) approves the slippage and budget variations resulting from financial year end closure procedures, as detailed in Appendix 8.6 of the report; and
  - (vi) notes the outturn position on the Capital Programme;

### **9.3 Reasons for Decision**

- 9.3.1 To record formally changes to the Revenue Budget and the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.

### **9.4 Alternatives Considered and Rejected**

- 9.4.1 A number of alternative courses of action were considered as part of the process undertaken by officers before decisions were recommended to Members. The recommendations made to Members represented what officers believed to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding was put within the Revenue Budget and the Capital Programme.

### **9.5 Any Interest Declared or Dispensation Granted**

None

### **9.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

9.7 **Respective Director Responsible for Implementation**

Eugene Walker, Acting Executive Director, Resources

9.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management Committee